



Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™

EXHIBIT "B"

August 30, 2022

Esmond Scott, Village Manager
Miami Shores Village
10050 NE 2nd Ave
Miami Shores, FL 33138

RE: Change Order No. 1 – (CGA PN 22-5895.2) - Additional Tasks Related to the Miami Shores Comprehensive Plan Update (Miami Shores Village PO No. 2022-00000042 / CGA PN 22-5895.1), including completion of FLUE and FLUM amendments and EAR-based Amendment Process

Dear Mr. Scott,

Calvin Giordano & Associates, Inc. (CGA) is pleased to submit this proposal to assist Miami Shores Village with the above referenced tasks via a change order (CGA PN 22-5895.2) to the original contract.

Understanding and General Approach

Miami Shores Village is seeking assistance to update the Data & Analysis and Goals, Objectives, and Policies volumes of its 2025 Comprehensive Plan as part of a regular Evaluation and Appraisal Review (EAR) cycle, in accordance with the requirements of Chapter 163 of the Florida Statutes. The EAR will update the Village's long-term planning horizon, ensure consistency with statutory requirements and address changes in local conditions, while seeking to reflect the current vision and priorities of the City. The EAR will update all present elements of the 2025 Comprehensive Plan, except for the Future Land Use Element (FLUE), which the Village has been updating recently as part of the original contract, to resolve internal inconsistencies and errors identified because of a privately initiated amendment request. The update of the FLUE (including the Future Land Use Map (FLUM)) will be transmitted to the Florida Department of Economic Opportunity as a stand-alone amendment that will provide a foundation for the broader EAR-based update of the remaining elements of the Comprehensive Plan.

I. Professional Planning Services

A. PHASE 1 – Tasks additional to Project No. 22-5895.1: In the course of performing work related to the initial project, Village Staff identified additional tasks beyond the scope enumerated in the original contract that were deemed essential to the satisfactory completion of the work. These tasks included:

1. Joint Meeting of the Sustainability and Resiliency Committee and Historic Preservation Board (April 26, 2022). This task entailed coordination with Village staff, preparation, and attendance to present at joint meeting.

Building Code Services
Civil Engineering / Roadway & Highway Design
Coastal Engineering
Code Enforcement
Construction Engineering & Inspection (CEI)
Construction Services
Data Technologies & Development
Electrical Engineering
Engineering
Environmental Services
Facilities Management
Geographic Information Systems (GIS)
Governmental Services
Indoor Air Quality
Landscape Architecture
Planning
Project Management
Redevelopment & Urban Design
Surveying & Mapping
Traffic Engineering
Transportation Planning
Water / Utilities Engineering
Website Development

2003 Coral Way
Suite 810
Miami, FL 33145
/86.485.5200 phone
786.485.1520 fax

www.cgasolutions.com

2. Follow up Meeting of the Sustainability and Resiliency Committee (May 12, 2022 / virtual attendance).
3. Council Briefings. This task entailed a coordination meeting with staff (June 10, 2022) and subsequent individual meetings with Council members (June 13-June 27, 2022, as well as CGA preparation for each briefing, documentation of feedback received, and adjustments made to the briefing presentation based on said feedback.
4. Testing of potential land use scenarios for property located at 10500 Biscayne Blvd.
5. Virtual meeting with prospective developers of property located at 10500 Biscayne Blvd. to explain land use proposal (July 15, 2022).

B. PHASE 2 – Completion of Work Related to Project No. 22-5895.1: Following the Village Council meeting where a tie-vote held up the approval of the proposed amendments to the Future Land Use Element and Future Land Use Map on 1st reading, the Village seeks to have additional tasks conducted to complete the FLUE and FLUM amendment process. Based on our current understanding, these tasks may include the following, for which we have estimated a maximum cost of labor:

1. Public workshop. Coordination, meeting preparation, CGA-led presentation. Allocated task cost not to exceed \$900 or up to 6 person-hours of effort.
2. Revisions to the proposed amendment package based on feedback, if any, from the workshop. Potential policy direction changes resulting in edits to the text and map(s). Allocated task cost not to exceed \$1,200 or up to 8 person-hours.
3. Potential additional pre-transmittal coordination with FL DEO if revisions are substantial. Meet to explain the changes and request a new courtesy review. Allocated task cost not to exceed \$300 or up to 2 person-hours.
4. Potential revisions based on feedback, if any, from FL DEO. Potential edits to the text and map. Allocated task cost not to exceed \$900 or up to 6 person-hours.
5. Potential Planning and Zoning Board hearing (if required). Coordination, preparation for, and CGA-led presentation. Allocated task cost not to exceed \$750 or up to 5 person-hours.
6. Potential briefings of individual Council members. Allocated task cost not to exceed \$750 or up to 5 person-hours.
7. New public hearing – 1st reading (Council). Coordination, preparation for, and CGA-led presentation. Allocated task cost not to exceed \$900 or up to 6 person-hours.
8. Revisions to the proposed amendment package based on additional 1st reading (Council comments), if any. Allocated task cost not to exceed \$450 or up to 3 person-hours.
9. Potential additional coordination meetings with Florida Department of Economic Opportunity, Village Administration, Village Staff, and Village Attorney, as may be required based on ORC report and/or other comments. Allocated task cost not to exceed \$1,800 or up to 12 person-hours of effort (throughout the project)
10. Transmittal to the Review Agencies, coordination with agencies due to State Coordinated Review and response to ORC (if any), 2nd reading (adoption) and final transmittal. Allocated task cost not to exceed \$2,250 or up to 15 person-hours of effort.

C. PHASE 3 - Evaluation and Appraisal Review / Comprehensive Plan Update: CGA planners will review the Comprehensive Plan and complete the following items based upon relevant changes to Chapter 163, F.S., since the Village's Comprehensive Plan most recent EAR-based update (2018).

1. TASK 3.A Mobilization:
 - a. A meeting will be scheduled with Village Staff across departments involved in implementing the Comprehensive Plan to identify data needs and gaps; discuss how to bridge those gaps; discuss priorities, challenges and opportunities; and review the overall project goals, process, and timeframes.
 - b. CGA will collect readily available data, including mapping (GIS) data from the Village, and from sources such as, but not limited to Miami-Dade County, regional and state agencies that meet statutory requirements for the Data Inventory & Analysis (DIA).
 - c. CGA will collaborate with staff to review the status of implementation of each element of the Comprehensive Plan except for the Future Land Use Element. Outdated references and implemented policies will be flagged for removal, update, or replacement, as appropriate. Included in this exercise will be a review of the statutory changes affecting Comprehensive Planning since the last update, and changes by other agencies such as Miami-Dade County that might impact the Village's Plan.
2. TASK 3.B. - Analysis of Existing Conditions and Trends: Prepare the Data Inventory and Analysis sections of the Comprehensive Plan (except for the Future Land Use section, which has already been prepared), using data received from the Village and from data sources deemed appropriate and acceptable by the Village, State agencies and the Florida Statutes. CGA will use the 2007 DIA as a template for this task.
3. TASK 3.C. - Public Engagement: Conduct a community workshop to inform the public of the EAR process and to obtain input on concerns and aspirations that may help shape the Comprehensive Plan's policy direction. The workshop will be present key findings from the DIA, including outcomes of the concurrency analysis, and will last a maximum of 2 hours. An online survey replicating information and questions asked at the workshop will be posted on the project website to augment the public engagement effort.
4. TASK 3.D. - Comprehensive Plan Amendments:
 - a. Update all outdated references to the prior planning period, codes, state regulations, agency names and/or program titles. This may include documents adopted by reference but not incorporated verbatim into the plan.
 - b. Review and evaluate existing and update levels of service (LOS) standards contained in the current Miami Shores Village Comprehensive Plan. Section 163.3180 Concurrency, Florida Statutes, requires sanitary sewer, solid waste, drainage, potable water, parks and recreation, schools, and transportation facilities (including mass transit) to be reviewed for concurrency.
 - c. Conduct a concurrency analysis based on updated LOS standards. The focus of this effort will be on assessing the potential impacts of the three mixed-use areas which are proposed. Others relating to the correction of prior density changes in the single- and multi-family residential land use districts

will not be analyzed as there have been no substantive modifications in either land use or density in these areas.

- d. Prepare proposed policy amendments necessary to update/revise the LOS standards which must be consistent with other agency policies (e.g., Miami-Dade County solid waste and transportation standards).
- e. Incorporate all new State legislation adopted since the last Comprehensive Plan amendment.
- f. Building upon the Data Inventory and Analysis, the review of the Goals, Objectives, and Policies (GOPs), and the concurrency analysis, propose amendments to reflect the Village's current vision and priorities, as well as updating any GOPs which have been completed or achieved since the last Comprehensive Plan amendment (except for the Future Land Use Element).

5. TASK 3.E. - PUBLIC REVIEW AND ADOPTION PROCESS

- a. Coordination with Florida Department of Economic Opportunity: As necessary, communicate potential changes on policy direction and concurrency to DEO and/or arrange for a courtesy review ahead of public hearings and prior to transmittal of the proposed amendments, to proactively address any potential issues. Up to one (1) 1-hour meeting with participation from two CGA Planners.
- b. Document Review. Once a complete draft of the proposed amendments is generated, CGA will submit to Staff for review and comment and then the proposed amendments package will be scheduled for public hearings before the Planning and Zoning Board (Local Planning Agency) and the Village Council (1st reading).
- c. Public Meetings/Hearings. As appropriate, CGA Planners will prepare presentation materials to communicate the proposed Comprehensive Plan amendments at a maximum of four (4) public meetings/hearings to include: one (1) joint public workshop with City Council and the Planning and Zoning Board; one (1) public hearing with the Local Planning Agency (Planning and Zoning Board); 1st reading public hearing by City Council for transmittal; and (1) 2nd reading public hearing for adoption by City Council. In addition, if requested, CGA Planners will participate with Village staff in at least one round of individual council member briefings prior to the first reading of the ordinance.
- d. Transmittal. CGA will prepare a strike-through and underline draft of both the proposed amendments and the adopted amendments for transmittal to the State Land Planning Agency and other regulatory agencies as required. Accompanying the draft will be a separate document summarizing the proposed amendments and any comments received from State agencies. The Village's deadline for transmittal of the amendments to the required review agencies is July 1st, 2023. After 1st reading, CGA will package and transmit in a timely manner the proposed amendments for review under the State Coordinated Review Process, pursuant to Chapter 163, Florida Statutes.
- e. Adoption. Following agency review, CGA will address any comments or objections in order to ready the amendments package for adoption via a public hearing before Village Council (2nd reading).

- f. Final Transmittal CGA will package and transmit the adopted amendments to the required agencies and create a clean copy of the adopted Comprehensive Plan for the Village's use.

II. Professional Engineering Services

A. Traffic Engineering

1. CGA traffic engineers will:

- Tasks 3.A. and 3.B: Review and update the Transportation section of the Data, Inventory and Analysis to reflect changes in local conditions, including new transportation initiatives and projects.
- Task 3.B.: Perform an analysis of the existing LOS standard for transportation, recommend any changes/updates that are deemed necessary, and conduct a traffic concurrency analysis on the updated standards. In addition, a trip generation comparison analysis between existing and proposed land uses will be conducted. The focus of this effort will be on assessing the potential impacts of the three mixed-use areas which are proposed. Others relating to the correction of prior density changes in the single- and multi-family residential land use districts will not be analyzed as there have been no substantive modifications in either land use or density in these areas
- Task 3.D.: Incorporate into the Goals, Objectives, and Policies of the Transportation Element any new State legislation adopted since the last plan amendment.
- Task 3.D. Amend Goals, Objectives, and Policies to reflect changed conditions, new priorities, and initiatives.
- Task 3.E. May attend up to one (1) workshop or public hearing upon request.
- NOTE: This proposal assumes that the Village will provide all relevant data regarding transportation projects, programs and initiatives required for the update of the DIA and the Goals, Objectives, and Policies of the Transportation Element.

III. Professional Data Technologies & Development Services

A. CGA will prepare relevant maps limited to those required to support the minimum update of the Data Inventory and Analysis, and the Goals, Objectives, and Policies of the Comprehensive Plan, except for the Future Land Use Map which has already been updated. This effort involves updating maps included in the current Miami Shores Village Comprehensive Plan, as well as producing several new maps that may be statutorily required. The lists of anticipated maps are included in below.

1. Task 3.B.: Mapping for Data Inventory and Analysis: CGA will update the following analysis maps included in the 2018 Comprehensive Plan to reflect current conditions, using available GIS data from professionally accepted sources:
 - Existing Land Use
 - Roadway Maintenance Responsibility
 - Major Thoroughfares (Functional Classification)
 - Road Level of Service

- Regional Transit Facilities
- Bicycle Facilities
- Major Trip Generators
- Significant Parking Facilities
- Coastal Area and Public Waterfront Access
- Evacuation Routes (Hurricane/Storm Surge)

CGA will also create new current conditions maps for the following subject areas, also using available GIS data from professionally accepted sources:

- Parks and Open Space
 - Community Facilities
2. Task 3.E. Mapping for GOPs: CGA will generate required map updates to reflect the Village's policy direction as necessary, using GIS data from professionally accepted sources.
 - Major Thoroughfares (Functional Classification)
 - Projected Road Level of Service
 - Projected Bicycle Facilities
 - Projected Major Trip Generators
 - Peril of Flood – Coastal High Hazard Area
 - Future Land Use (required for policy document but already completed)
 3. All map deliverables for the Comprehensive Plan document will be high resolution PDF format.
 4. CGA will also deliver a digital maps "package" of GIS layers for the Village's future use.

EXCLUSIONS, ASSUMPTIONS and OPTIONALS

The proposed Scope of Work excludes the following work. Potential costs, where imparted, are rough guesstimates provided at Village staff's request, based on specific assumptions which may not accurately reflect the actual effort required to complete these tasks:

- A.
- B. Original data generation for analysis or mapping purposes. It is assumed that Village will provide all available data in its possession that is relevant, accepted, and necessary for the successful completion of the work. Potential Cost: Undetermined
- C. Meetings other than those specifically listed, including internal meetings with Village staff. Potential Cost: Hourly at a billing rate of \$156 per hour. Limited to 8 person-hours.
- D. Paper printing/reproduction of interim or final documents. Potential Cost: Undetermined.
- E. Graphics other than those maps required for statutory compliance. Potential Cost: \$5,400 (based on a) limited number of visualizations such as simple massing models or b) limited graphic design to elevate the visual quality of the final plan document).

BASIS OF PROPOSAL

- Any outside engineering services, studies, or laboratory testing not specifically mentioned in the Scope of Services will be the responsibility of the CLIENT. All municipal, permit, and agency fees as well as Title Certificates will be paid by the CLIENT.

- Basic services outlined within this proposal shall be considered complete when the Comprehensive Plan update is adopted by the CLIENT.
- Calvin, Giordano & Associates, Inc. is performing the consultant services set forth in this Agreement strictly as a professional consultant to CLIENT. Nothing contained in this Agreement shall create any contractual relationship between Calvin, Giordano & Associates, Inc. and any contractor or subcontractor performing construction activities on the project, or any of CLIENT's other professional consultants.

ADDITIONAL FEES

The following services are NOT anticipated or included in this proposal. If such services are required, they will be considered Additional Services to be addressed in a separate contractual agreement:

- Traffic data collection, traffic analysis or traffic impact study.
- Sufficiency review of Data supplied by the CLIENT (i.e., GIS data sets, databases, aerial images, etc.) required for integration into this project.
- Professional services required due to conditions different from those itemized under the Scope of Services or due to events beyond the control of Calvin, Giordano & Associates, Inc.
- Boundary surveys, site evaluations, unless specified above.
- Zoning Code text or map analyses or amendments.

REIMBURSABLE EXPENSES

Calvin, Giordano & Associates, Inc. will be reimbursed for printing and photocopying, deliveries, Federal Express and courier services, required travel time and travel expenses, long distance telephone calls, fax transmittals, postage, fees required for processing of applications by authorities having jurisdiction over the project, renderings, models, or mock-ups required by CLIENT to attain approval of the amendments. Reimbursable expenses and sub-consultant invoices will be billed directly to the CLIENT at a multiplier of 1.25.

MEETING ATTENDANCE

No meetings other than those listed in the Scope of Services, are included in the Schedule of Fees shown below. Preparation for (if needed) and meeting attendance at meetings other than those included will be provided on a time and materials basis and will be billed at the standard hourly rates in accordance with the attached Hourly Rate Schedule.

TIMELINE

The activities described above will be conducted over the course of approximately 11 months with the goal of transmittal of the proposed amendments to the Review Agencies by the deadline of July 1st, 2023. A list of milestones is attached to this proposal

SCHEDULE OF FEES

Calvin, Giordano & Associates, Inc. will perform the Scope of Services for a Not-to- Exceed fee of \$68,780.00 as shown in the proposed Schedule of Fees:

PROPOSED SCHEDULE OF FEES

I Professional Planning Services	\$50,480.00
Other Planning Work Activity	\$50,480.00
II Professional Engineering Services Planning Services	\$12,500.00
A. Professional Traffic Engineering Services	\$12,500.00
III Professional Data Technologies & Development Services	\$5,800.00
V Meetings not included in I thru IV	Hourly
TOTAL (Not including Hourly Services)	
	\$68,780.00

TERMS OF THE AGREEMENT

- Calvin, Giordano & Associates, Inc. and the CLIENT agree by their signatures on this document that each party will not hire or attempt to hire any staff from the other party while under contract together.
- Subject to the monetary limits in Section 768.28, Florida Statutes, CLIENT and Calvin, Giordano & Associates, Inc. each agree to indemnify, hold harmless and defend the other and each of its officers, directors, agents, servants, and employees against any and all third party claims, losses, liabilities, litigation and expenditures of any kind, including reasonable attorney fees, any appellate attorney costs, court costs, and other expenses, to which the indemnified party become subject, to the extent as such matters are solely caused by, arise from, or are related to any negligent acts, omissions or negligence of the indemnifying party.
- CLIENT agrees to limit Calvin, Giordano, & Associates, Inc.'s liability for any and all claims that CLIENT may assert on its own behalf or on behalf of another, including but not limited to claims for breach of contract or breach of warranty, to the amount of fees paid to Calvin, Giordano & Associates, Inc., pursuant to this Agreement.
- All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents, and other materials (the "documents and materials") prepared by Calvin, Giordano & Associates, Inc. in the performance of this Agreement, including both reproducible and digital files and documents, shall be the property of the CLIENT and shall be delivered to the CLIENT upon request of the CLIENT or upon the termination of this Agreement. Calvin, Giordano & Associates, Inc. may be permitted to retain copies, including reproducible copies and computerized copies, of said documents and materials, which may be used by Calvin, Giordano & Associates, Inc. for promotional purposes. Concepts and ideas embodied in the information may be freely used by Calvin, Giordano & Associates, Inc. without restriction.
- Calvin, Giordano & Associates, Inc. shall maintain accurate records of all activities in connection with this Agreement. Records shall, at all times, be open to inspection by the CLIENT, and other parties to the extent that they would be open under the public records laws of the State of Florida if the records were maintained by the CLIENT. To the extent that Calvin, Giordano & Associates, Inc. might be deemed or determined to be an "Agency" as defined in Florida Statute 119.011(2), Calvin, Giordano & Associates, Inc. shall comply with Chapter 119, Florida Statutes, regarding public records laws, specifically to:

- Keep and maintain public records required by the CLIENT to perform the services.
- Upon request from the CLIENT's custodian of public records, provide the CLIENT with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes Chapter 119 or as otherwise provided by law.
- Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement and following completion of the Agreement if Calvin, Giordano & Associates, Inc. does not transfer the records to the CLIENT.
- Upon completion of this Agreement, transfer, at no cost, to the CLIENT all public records in possession of Calvin, Giordano & Associates, Inc. or keep and maintain public records required by the CLIENT to perform the services. If Calvin, Giordano & Associates, Inc. transfers all public records to the CLIENT upon completion of the Agreement, Calvin, Giordano & Associates, Inc. shall destroy any duplicate public records that are exempt or confidential and exempt for public records disclosure requirements.
- If Calvin, Giordano & Associates, Inc. keeps and maintains public records upon completion of the Agreement, Calvin, Giordano & Associates, Inc. shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CLIENT, upon request from the CLIENT's custodian of public records, in a format that is compatible with the information technology systems of the CLIENT. Failure to provide the public records to the CLIENT within a reasonable time may subject the Professional to penalties under s. 119.10 and s. 119.0701(4), Florida Statutes.
- IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTRACTOR SHALL CONTACT THE VILLAGE'S CUSTODIAN OF PUBLIC RECORDS AT 305-762-4870, RODRIGUEZY@MSVFL.GOV, AND 10050 N.E. 2ND AVENUE, MIAMI SHORES, FL 33138.
- In the event of termination in accordance with this Agreement or termination not the fault of Calvin, Giordano & Associates, Inc., Calvin, Giordano & Associates, Inc. shall be compensated for services properly performed prior to receipt of notice of termination, together with Reimbursable Expenses then due.
- Invoices for work accomplished to date will be submitted monthly and are payable within thirty (30) days. The CLIENT will pay invoices upon receipt and understands interest charges of 1.5% per month will be applied to any unpaid balance past thirty (30) days. Calvin, Giordano & Associates, Inc. may elect to stop work until payment is received. If work is stopped for thirty (30) days or more, Calvin, Giordano & Associates, Inc. may request compensation for start-up costs when work resumes.
- PURSUANT TO SECTION 558.0035, FLORIDA STATUTES, AN INDIVIDUAL EMPLOYEE OR AGENT OF CALVIN, GIORDANO & ASSOCIATES, INC. MAY NOT BE HELD INDIVIDUALLY LIABLE IN NEGLIGENCE FOR ANY CLAIMS, DAMAGES, LOSSES, OR DISPUTES ARISING OUT OF OR SUBJECT TO THE CONTRACT.
- The CLIENT or their representative shall be available to meet with Calvin, Giordano & Associates, Inc. and provide decisions in a timely manner throughout the course of the project. The CLIENT will provide all plans and other pertinent information, which are necessary for Calvin, Giordano & Associates, Inc. to provide complete professional services as outlined in this contract.
- The terms of Agreement shall be valid for the Client's acceptance for a period of thirty (30) days from the date of execution by Calvin, Giordano & Associates, Inc. after which time this contract offer

becomes null and void if not accepted formally (evidenced by receipt of an executed copy of this document). All rates and fees quoted in this document shall be effective for duration of the contract term.

- This Agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. Failure of CLIENT to make payments to Calvin, Giordano & Associates, Inc., in accordance with this Agreement, shall be considered substantial nonperformance and cause for termination.

MISCELLANEOUS PROVISIONS

- CLIENT and Calvin, Giordano & Associates, Inc., respectively, bind themselves, their partners, successors, and assigns, to the other party to this Agreement and to the partners, successors, and assigns, such other party with respect to all covenants of this Agreement. Neither CLIENT nor Calvin, Giordano & Associates, Inc. shall assign this Agreement without written consent of the other.
- This Agreement represents the entire and integrated agreement between the CLIENT and Calvin, Giordano & Associates, Inc. and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Calvin, Giordano & Associates, Inc. and the CLIENT.
- Unless otherwise provided, this Agreement shall be governed by the law of the place where the project is located (i.e., Miami-Dade County, FL).

TERMINATION OF THE AGREEMENT

- This Agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party, initiating the termination. Failure of CLIENT to make payments to Calvin, Giordano & Associates, Inc., in accordance with this Agreement, shall be considered substantial nonperformance and cause for termination.
- In the event of termination in accordance with this Agreement or termination not the fault of Calvin, Giordano & Associates, Inc., Calvin, Giordano & Associates, Inc. shall be compensated for services properly performed prior to receipt of notice of termination, together with Reimbursable Expenses then due.

We appreciate the opportunity to submit this proposal. Calvin, Giordano & Associates, Inc. is prepared to proceed with the proposed scope of services upon receipt of the executed authorization. Our professional team is committed to completing the project in a timely manner. Please indicate your acceptance of this proposal by signing below and returning one executed copy of the contract to this office. We look forward to collaborating with you in making this project a success.

Sincerely,

CALVIN, GIORDANO & ASSOCIATES, INC.

Chris Giordano, President

Cost of these services are \$68,780.00 plus hourly as noted in fee breakdown.

ACCEPTANCE OF CONTRACT

CALVIN, GIORDANO & ASSOCIATES, INC.

By: _____ Date: _____
Name: Chris Giordano
Title: President

By: _____ Date: _____
Name: Edmond Scott Village
Title: Village Manager

